

## **Guidelines**

Each student will prepare one section of the recording to present to the class. The goal is for the student to demonstrate his/her comprehension, help others understand, and for the presenter to speak about what Zeineb said.

For your section (s):

Give a title

Offer a summary of what was said

What was the question?

What was the answer (in general and specifics)?

Answer comprehension questions sent to you via email

Provide a glossary of key terms - both words we know and words that are new

Provide a transcription of your section (or part of your section- depends on length)

Cue up the recording so that you can play your section for the class

Provide a quiz/ check for understanding so that students can confirm their comprehension

## **Content:**

### **Glossary**

(need system for evaluating)

### **Quiz**

(Need system for evaluating)

### **Comprehension**

Title

4- in Arabic, accurately captures the meaning of the section

3- in Arabic but oversimplified

2- in arabic or english does not fully capture the section or is inaccurate

1- in english or missing

Summary of section

4- Beginning, Middle, and End in detail using our words with reference to her vocabulary

3- B/M/E using words we know and very little use of her vocabulary

2- Missing one part

1- Missing more than one part

Answered questions

4- Answered all the questions in detail using her words and ours

3- Answered all the questions but lacking detail

2- Missing 2 or fewer answers

1- Missing more than 2 answers

Looked up words

4- All words defined in Arabic and used meaningfully

3- All words defined some in English some in Arabic

2- Only some of the words were defined

1- More than 5 words undefined

Focused on words we know

4- Recognized and pulled all the words we know and used them to aid in comprehension

3- Pulled the words but does not necessarily use them to aid in comprehension

2- Pulled only some words

1- No focus on words we know, much focus on unknowns

### **Presentational Speaking (evaluated student by student)**

Pronunciation

Fluency (continuous speech- transitions)

Vocabulary (Uses our/ and hers)

Tenses (appropriate)

Linking words

### **Transcription**

4 Typed Complete and edited with few or no errors

3 Typed Complete with some errors

2 Hand-written Mostly complete but with many errors that make it hard to understand

1 Missing or incomplete

### **Form:**

#### **Presentation**

Planned with clear goals in mind

5-10 vocabulary words for class to focus on

used visual and audio aids

handout to help follow

check for understanding with class

activity for class to do